

Final Budget

Platte County Weed and Pest (Combined)	
Budget Hearing Information	
506 Schroeder Dr	Location: 506 Schroeder Dr
Wheatland, WY 82201	Date: May 13th, 2025
307-322-3210	Time: 6:00 p.m.
Platte County	Budget Prepared by: Sarah Taylor, Patrick Bookout, Glendowyn

S-A	BUDGET MESSAGE	W.S. 16-12-403 (c)
	<p>The Platte County Weed and Pest is submitting the 2025/2026 proposed budget. At this time all numbers are calculated using actual figures from July 1, 2024 through February 28, 2025; with estimates from March 1, 2025 through June 30, 2025.</p> <p>The Platte County Weed and Pest Investment Policy states: "Money not necessary for immediate use may be kept in investment accounts in accordance with the State of Wyoming statutory requirements" (W.S. 9-4-831 as amended). A copy of the entire Platte County Weed and Pest Investment Policy is on hand at the Platte County Weed and Pest District Office.</p> <p>In case of unforeseen circumstances (economy, large pest infestations, etc) the Platte County Weed and Pest District tries to maintain a cash balance that will cover 1 year of operating expenses.</p> <p>Two ATVs, one Truck, and one Trailer will be purchased.</p> <p>The cost-share programs have been successful and we plan to continue these programs in order to provide service to all Platte County residents and encourage noxious weed and pest control by the landowners themselves.</p> <p>We are requesting one full mill for the Regular Weed and Pest Account and one full mill for the Special Management Account for the continued programs that significantly benefit Platte County. Two mill levies are sufficient for budget needs for the year.</p> <p style="color: red;">After our proposed budget hearing we entered into a \$15,000 contract with the National Guard. Additionally, the WWNRT approved funding for fire mitigation but not prevention, changing our budgeted amount to \$3,600,000.</p>	
S-B	RESERVE DESCRIPTION	
	<p>The PCWP holds emergency reserve funds for unexpected weed or pest outbreaks that exceed the normal yearly costs. Our expected reserve amount at the end of FYE 2026 is \$65,706.00.</p>	

S-C		Does the district have regular office hours exceeding 20 hours per week?	
Names of Board Members	Date of End of Term	If Yes, enter	Yes
John Watson	1/31/27	Address of office:	506 Schroeder Drive
Amy Miller	1/31/27	City, State, Zip:	Wheatland, WY 82201
Bill Criss	1/31/27	Phone Number:	307-322-3210
Josh Graves	1/31/29	Hours Open:	8 a.m. to 4 p.m. Sep-Apr, 8 a.m. to 5 p.m. May - Aug
Caitlin Harris	1/31/29		
Ron Lockhart	1/31/29		
Eric Heatherly	1/31/27		

Where are the minutes of your board meeting available for public review?

District Office, 506 Schroeder Drive, Wheatland, WY 82201

How and where are the notices of meeting posted for the public?

Newspaper, Platte County Merchant

Where are the public meetings held?

District Office, 506 Schroeder Drive, Wheatland, WY 82201

FINAL BUDGET SUMMARY

OVERVIEW		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$1,202,444	\$1,442,100	\$8,455,294	\$5,447,149
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$960	\$960	\$960
S-4	Total General Fund and Forecasted Revenues Available	\$2,836,881	\$3,060,614	\$9,830,214	\$9,845,214
S-5	Amount requested from County Commissioners	\$604,422	\$595,278	\$440,000	\$440,000
S-6	Additional Funding Needed :			\$0	\$0
	Projected Surplus:			\$1,373,960	\$4,397,105
REVENUE SUMMARY		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
S-7	Operating Revenues	\$549,025	\$743,470	\$900,100	\$915,100
S-8	Tax levy (From the County Treasurer)	\$604,422	\$595,278	\$440,000	\$440,000
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$208,909	\$238,909	\$6,851,634	\$6,851,634
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$16,904	\$26,296	\$14,750	\$14,750
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$1,379,260	\$1,603,953	\$8,206,484	\$8,221,484
FY 7/1/25-6/30/26		Platte County Weed and Pest (Combined)			
EXPENDITURE SUMMARY		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
S-15	Capital Outlay	\$43,380	\$51,726	\$72,800	\$72,800
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$179,482	\$184,866	\$213,550	\$213,550
S-18	Operations	\$895,967	\$1,120,127	\$8,065,034	\$5,056,889
S-19	Indirect Costs	\$83,615	\$85,381	\$103,910	\$103,910
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$1,202,444	\$1,442,100	\$8,455,294	\$5,447,149
DEBT SUMMARY		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0
CASH AND INVESTMENTS		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$1,457,621	\$1,456,661	\$1,623,730	\$1,623,730
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$63,786	\$63,786	\$64,746	\$64,746
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$63,786	\$63,786	\$64,746	\$64,746
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$960	\$960	\$960
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$960	\$960	\$960
S-31	Subtotal	\$63,786	\$64,746	\$65,706	\$65,706
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$63,786	\$64,746	\$65,706	\$65,706

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 506 Schroeder Dr
Wheatland, WY 82201

PREPARED BY: Sarah Taylor, Patrick Bookout, GI

DISTRICT PHONE: 307-322-3210

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-12-401 et seq.) as it applies.

5/31/23 Form approved by Wyoming Department of Audit, Public Funds Division

Final Budget

Platte County Weed and Pest (Combined)

FYE 6/30/2026

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$604,422	\$595,278	\$440,000	\$440,000
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$375,293	\$538,586	\$650,000	\$665,000
R-3.2 Sales of Goods or Services	4300	\$173,087	\$204,784	\$250,000	\$250,000
R-3.3 Other Assessments	4503	\$645	\$100	\$100	\$100
R-3.4 Total Operating Revenues		\$549,025	\$743,470	\$900,100	\$915,100
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211	\$208,909	\$238,909	\$6,851,634	\$6,851,634
R-4.4 Total Grants		\$208,909	\$238,909	\$6,851,634	\$6,851,634
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$14,617	\$19,279	\$12,600	\$12,600
R-5.2 Other: Specify <u>Capital Outlay</u>	4500	\$2,250	\$6,925	\$2,100	\$2,100
R-5.3 Other: See Additior <u>See Additional Details</u>		\$37	\$92	\$50	\$50
R-5.4 Total Miscellaneous		\$16,904	\$26,296	\$14,750	\$14,750
R-5.5 Total Forecasted Revenue		\$774,838	\$1,008,675	\$7,766,484	\$7,781,484
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3	4500				
R-6.4	4500				
R-6.5					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Final Budget

Platte County Weed and Pest (Combined)

FYE 6/30/2026

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles	\$38,716	\$46,426	\$55,000	\$55,000
E-1.3	Office Equipment	\$4,664	\$5,300	\$6,500	\$6,500
E-1.4	Other (Specify)				
E-1.5	Spray & Other Equipment			\$6,300	\$6,300
E-1.6	Building & Land Improvements			\$5,000	\$5,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$43,380	\$51,726	\$72,800	\$72,800

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$140,610	\$56,618	\$64,500	\$64,500
E-2.2	Secretary		\$53,144	\$55,750	\$55,750
E-2.3	Clerical		\$32,760	\$34,500	\$34,500
E-2.4	Other (Specify)				
E-2.5	Admin. Retiree Comp. Fund			\$10,000	\$10,000
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$34	\$104	\$200	\$200
E-3.2	Mileage	\$2,458	\$2,572	\$3,000	\$3,000
E-3.3	Other (Specify)				
E-3.4	Board Expenses	\$2,430	\$1,762	\$2,000	\$2,000
E-3.5	Surety Bond	\$214	\$214	\$250	\$250
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$1,887	\$2,813	\$3,000	\$3,000
E-4.2	Accounting/Auditing	\$18,011	\$9,750	\$10,000	\$10,000
E-4.3	Other (Specify)				
E-4.4	Council Dues/Permits	\$2,526	\$2,526	\$4,000	\$4,000
E-4.5	IT & Drug Screens		\$9,900	\$11,200	\$11,200
E-4.6	see additional details			\$600	\$600
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$2,577	\$2,666	\$3,000	\$3,000
E-5.2	Office equipment, rent & repair	\$4,108	\$5,162	\$7,000	\$7,000
E-5.3	Education	\$958	\$1,010	\$1,000	\$1,000
E-5.4	Registrations	\$836	\$890	\$1,000	\$1,000
E-5.5	Other (Specify)				
E-5.6	Books/Periodicals/Signs/2024 Misc	\$93	\$80	\$100	\$100
E-5.7	Freight/Postage	\$240	\$395	\$450	\$450
E-5.8	see additional details	\$2,500	\$2,500	\$2,000	\$2,000
E-6	TOTAL ADMINISTRATION	\$179,482	\$184,866	\$213,550	\$213,550

Final Budget

Platte County Weed and Pest (Combined)

FYE 6/30/2026

OPERATIONS BUDGET

E-7 Personnel Services

E-7.1	Wages--Operations
E-7.2	Service Contracts
E-7.3	Other (Specify)
E-7.4	Operations Retiree Comp. Fund
E-7.5	
E-7.6	

E-8 Travel

E-8.1	Mileage
E-8.2	Other (Specify)
E-8.3	Employee Travel
E-8.4	
E-8.5	

E-9 Operating supplies (List)

E-9.1	Gas & Oil
E-9.2	Safety & Medical Supplies
E-9.3	Equipment & Other Repairs
E-9.4	Small Tools & Expendible Items
E-9.5	see additional details

E-10 Program Services (List)

E-10.1	Chemical Expense
E-10.2	Cost Share
E-10.3	GH Cost Share
E-10.4	CG Cost Share/CG Grants In Kind
E-10.5	see additional details

E-11 Contractual Arrangements (List)

E-11.1	Reimbursement of Damages
E-11.2	Aerial Application
E-11.3	Game & Fish Applications
E-11.4	WWNRT Project
E-11.5	

E-12 Other operations (Specify)

E-12.1	Telephone/Internet
E-12.2	Utilities
E-12.3	Sprayer/Sprayer Parts
E-12.4	Certified Weed Free Expense
E-12.5	see additional details

E-13 TOTAL OPERATIONS

DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
7202	\$145,879	\$140,856	\$148,000	\$148,000
7203			\$85,000	\$85,000
7204			\$4,000	\$4,000
7204				
7211				
7212	\$3,386	\$7,286	\$8,000	\$8,000
7212				
7220	\$21,312	\$18,375	\$23,000	\$23,000
7220	\$2,175	\$2,297	\$3,000	\$3,000
7220	\$20,531	\$12,943	\$14,000	\$14,000
7220	\$3,875	\$3,541	\$4,000	\$4,000
	\$1,440	\$1,864	\$2,000	\$2,000
7230	\$372,477	\$621,657	\$760,000	\$775,000
7230	\$58,931	\$67,735	\$84,000	\$84,000
7230	\$55,621	\$54,980	\$52,000	\$52,000
7230	\$5,268	\$7,456	\$30,000	\$30,000
	\$1,232	\$1,528	\$1,600	\$1,600
7400			\$1,000	\$1,000
7400	\$185,652	\$91,828	\$180,000	\$180,000
7400		\$74,884	\$28,189	\$28,189
7400			\$6,623,145	\$3,600,000
7450	\$3,097	\$3,438	\$3,600	\$3,600
7450	\$8,998	\$8,898	\$9,000	\$9,000
7450	\$2,432	\$561	\$1,000	\$1,000
7450	\$3,080	\$0	\$0	
	\$581		\$500	\$500
	\$895,967	\$1,120,127	\$8,065,034	\$5,056,889

Final Budget

Platte County Weed and Pest (Combined)

FYE 6/30/2026

INDIRECT COSTS BUDGET

E-14 Insurance

E-14.1	Liability
E-14.2	Buildings and vehicles
E-14.3	Equipment
E-14.4	Other (Specify)
E-14.5	Titles/Registrations
E-14.6	
E-14.7	

E-15 Indirect payroll costs:

E-15.1	FICA (Social Security) taxes
E-15.2	Workers Compensation
E-15.3	Unemployment Taxes
E-15.4	Retirement
E-15.5	Health Insurance
E-15.6	Other (Specify)
E-15.7	QSHERA (1/2)
E-15.8	Phone Reimbursement (1/2)
E-15.9	

DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
7502	\$3,362	\$3,362	\$4,000	\$4,000
7503	\$5,000	\$5,250	\$6,300	\$6,300
7504				
7505	\$32	\$218	\$80	\$80
7505				
7511	\$21,957	\$21,069	\$22,000	\$22,000
7512	\$8,610	\$8,623	\$9,000	\$9,000
7513	\$4,612	\$5,377	\$6,000	\$6,000
7514	\$34,032	\$35,442	\$36,000	\$36,000
7515				
7516	\$4,630	\$4,660	\$19,150	\$19,150
7516	\$1,380	\$1,380	\$1,380	\$1,380

E-17 TOTAL INDIRECT COSTS

\$83,615	\$85,381	\$103,910	\$103,910
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DEBT SERVICE BUDGET

D-1 Debt Service

D-1.1	Principal
D-1.2	Interest
D-1.3	Fees
D-2	TOTAL DEBT SERVICE

DOA Chart of Accounts	2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
6401				
6410				
6420				
	\$0	\$0	\$0	\$0

Final Budget

Platte County Weed and Pest (Combined)

FYE 6/30/2026

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2023-2024	2024-2025	2025-2026	Final Approval
		Actual	Estimated	Proposed	
		DOA Chart of Accounts			
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	1010	\$895,642	\$895,642	\$1,058,495
C-1.2	Savings and Investments	1040	\$90,523	\$90,523	\$91,579
C-1.3	General Fund CD Balance	1050	\$471,356	\$471,356	\$473,656
C-1.4	All Other Funds	1020	\$100	\$100	
C-1.5	Reserves (From Below)		\$63,786	\$63,786	\$65,706
C-1.6	Total Estimated Cash and Investments on Hand		\$1,521,407	\$1,521,407	\$1,689,436
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$63,786	\$64,746	\$65,706
C-2.3	Total Deductions (a+b)		\$63,786	\$64,746	\$65,706
C-2.4	Estimated Non-Restricted Funds Available		\$1,457,621	\$1,456,661	\$1,623,730

DOA Chart of Accounts

SINKING & DEBT SERVICE FUNDS

1070

		2023-2024	2024-2025	2025-2026	Final Approval
		Actual	Estimated	Proposed	
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

1090

		2023-2024 Actual	2024-2025 Estimated	2025-2026 Proposed	Final Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$63,786	\$63,786	\$64,746	\$64,746
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve		\$960	\$960	\$960
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	SUB-TOTAL	\$63,786	\$64,746	\$65,706	\$65,706
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$63,786	\$64,746	\$65,706	\$65,706

BOND FUNDS

1060

		2023-2024	2024-2025	2025-2026	Final Approval
		Actual	Estimated	Proposed	
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0